

SPECIAL MEETING AGENDA
THURSDAY, JULY 13, 2023
6:30 PM*
REDWOODS ROOM, AHMC
700 RIVER DRIVE, FORT BRAGG, CA
<https://www.mchcd.org>

NOTICE OF SPECIAL MEETING OF THE BOARD OF DIRECTORS
MENDOCINO COAST HEALTH CARE DISTRICT

NOTICE IS HEREBY GIVEN in accordance with Section 54956 of the Government Code that a Special Session of the Board of Directors of the Mendocino Coast Health Care District is called to be held on July 13, 2023, at 6:30 PM* in the Redwoods Room, Adventist Health Mendocino Coast Hospital, 700 River Drive, Fort Bragg, California.

*** NOTE the different time for this meeting is at 6:30 PM.**

PLEASE ALSO NOTE: The outer doors to the Outpatient building where the Redwoods Room is located are locked at 7:00 PM. Anyone wishing to attend the meeting in person who arrives after 7:00 PM will see a sign on the doors indicating a phone number that can be used to bring someone from the meeting to open the door. In the event that anyone arrives to attend the meeting after 7:00 PM and does not have a cell phone, the hospital can be accessed through the Emergency Room where a security guard can be requested to provide an escort to the Redwoods Room.

In compliance with Government Code section 54954.2(a) the Mendocino Coast Health Care District will, on request, make agendas available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact the District at 707-937-3089 at least 72 hours prior to the meeting. The Board reserves the right to mute or remove a member of the public for inappropriate behavior which is disruptive.

This Board Meeting is being held in person. Meeting attendees may also join virtually using the Zoom link below. See Appendix A for other links and phone numbers to access this meeting.

<https://us02web.zoom.us/j/84479308219?pwd=aGo4cThnT0RMSnpMb2J2L3l4S1ZXUT09>

CONDUCT OF BUSINESS

1. **Call to Order:** Lee Finney, Chair
2. **Roll Call:** Susan Savage, Secretary

BOARD AND COMMUNITY COMMENTS

3. **Comments from the Board**

4. Comments from the Community

This portion of the meeting is reserved for persons desiring to address the Board of Directors on any matter over which the District has jurisdiction that is not on the agenda. Please state your name and address for the record. Time is limited to 3 minutes per speaker with a 20-minute total time limit for all comments. The Board of Directors can take no action on your presentation but can seek clarification of points made in your presentation or comments.

The public is invited to comment on each agenda item as it is announced by the Chair. The same 3 minutes per speaker and 20-minutes total time limits apply. The Board of Directors will then discuss the item without further public comment. The Agenda and the Minutes are approved without public comment.

Brown Act Requirements: Pursuant to the Brown Act, the Board of Directors cannot discuss or take action on items not on the agenda. This will limit the Board's response to requests and questions made during this comment period.

5. APPROVAL OF THE AGENDA - Lee Finney, Chair

6. COMMUNICATIONS

TAB 1

6.1 June 27, 2023, HCAI Notices:

6.1.1 The Hospital Building Safety Board (HBSB) Education and Outreach Committee will be meeting in Los Angeles with an MS Teams online option for the public on July 26, 10 AM – 4 PM

6.1.2 HCAI Payments Data Program Launches First Public Report

6.2 June 29, 2023, Email from Ruth Valenzuela to the Chair, District Director for District 2 Assemblymember Jim Wood, **The Wood Report**

6.3 July 5, 2023, Email from Joshua Taylor, Director of Energy, JLL Healthcare Solutions (Adventist Health) to all board members, inquiring about the status of a decision by the MCHCD on 2030 compliance plans and providing a Solar Proposal Update and report on the PACE program. The Chair responded to Mr. Taylor that no decision has been made regarding 2030 compliance options.

6.4 July 6, 2023, Invitation from Chris Norden, Field Coordinator for the California Special Districts Association to Lee Finney and Sara Spring, to meet with Mr. Norden on July 13, 2023, when he will be on the coast.

6.5 July 7, 2023, Invitation from the League of Women Voters of Mendocino County and the Grassroots Institute to join a zoom meeting with State Senator Mike McGuire regarding the state budget and current legislative impacts on Mendocino County on July 17, 4:00 PM

7. HOSPITAL SEISMIC COMPLIANCE ISSUE

7.1 **Discussion/Action:** Report from Cummings/Devenney Group on additional configurations for MedSurg beds in a proposed new hospital plan – Lee Finney, Chair

TAB 2

8. OLD BUSINESS

- 8.1** *Discussion/Action:* Recommend approval of Letter of Instruction required by the Savings Bank of Mendocino to allow access to MCHCD accounts
– Jade Tippett, Treasurer **TAB 3**
- 8.2** *Discussion/Action:* Recommend approval of form requesting increase in wire transfer limit for Tri Counties Bank – Jade Tippett, Treasurer **TAB 4**
- 8.3** *Discussion/Action:* Untable the Proposed Updates to the Bylaws from the Bylaws and Policies Ad Hoc Committee – Susan Savage
- 8.4** *Discussion/Action:* Review Proposed Updates to the Bylaws
– Susan Savage, Ad Hoc Committee on Bylaws and Policies **TAB 5**

9. NEW BUSINESS

- 9.1** *Discussion/Action:* Recommend approval of Draft Job Description for Executive Director - Susan Savage, Ad Hoc Committee on Office and Hiring **TAB 6**
- 9.2** *Discussion/Action:* Report and Proposal on SMARSH Online Archiving Service
– Lee Finney, Chair **TAB 7**
- 9.3** *Discussion/Action:* Consider change to date for August Regular Meeting
– Lee Finney, Chair

10. Comments from the Community

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10. Comments from the Board of Directors**11. Adjournment**

Dated: July 10, 2023

STATE OF CALIFORNIA)

COUNTY OF MENDOCINO) §

I declare under penalty of perjury that I hold the position of Secretary of the Mendocino Coast Health Care District Board of Directors; and that I posted this notice at the Mendocino Coast Health Care District office on July 10, 2023.

Susan Savage, Secretary

Date

APPENDIX A

Topic: MCHCD Special Board Meeting
Time: Jul 13, 2023 06:30 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/84479308219?pwd=aGo4cThnT0RMSnpMb2J2L3I4S1ZXUT09>

Meeting ID: 844 7930 8219

Passcode: 559950

One tap mobile

+16699006833,,84479308219#,,,,*559950# US (San Jose)

+16694449171,,84479308219#,,,,*559950# US

Dial by your location

- +1 669 900 6833 US (San Jose)
 - +1 669 444 9171 US
- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
 - +1 719 359 4580 US
 - +1 253 205 0468 US
 - +1 309 205 3325 US
- +1 312 626 6799 US (Chicago)
 - +1 360 209 5623 US
 - +1 386 347 5053 US
 - +1 507 473 4847 US
 - +1 564 217 2000 US
 - +1 646 931 3860 US
 - +1 689 278 1000 US
- +1 929 205 6099 US (New York)
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